

NEW DEMOCRATIC PARTY CAUCUS

Financial Statements

Year Ended March 31, 2015

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of New Democratic Party Caucus have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of New Democratic Party Caucus 's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The Caucus Committee is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Committee also considers, for review and approval by the members, the engagement or re-appointment of the external auditors.

The financial statements have been audited on behalf of the members by MWC Chartered Professional Accountants LLP, in accordance with Canadian generally accepted auditing standards.



Director of Administration and Human
Resources



Caucus Chair

Regina, Saskatchewan
September 15, 2015



Chartered Professional
Accountants LLP

INDEPENDENT AUDITOR'S REPORT

To the Members of New Democratic Party Caucus

We have audited the accompanying financial statements of New Democratic Party Caucus, which comprise the statement of financial position as at March 31, 2015 and the statements of operations, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

(continues)

An asset to our clients, not an expense

2320 Lorne Street, Regina, SK S4P 2M9 ☎306-352-8621 📠306-565-8476 🌐mwc-cpa.ca

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of New Democratic Party Caucus as at March 31, 2015 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

MWC LLP

Chartered Professional Accountants

Regina, Saskatchewan
September 15, 2015


NEW DEMOCRATIC PARTY CAUCUS

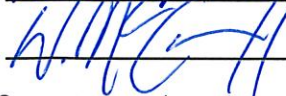
Statement of Financial Position

March 31, 2015

	2015	2014
ASSETS		
CURRENT		
Cash	\$ 249,703	\$ 265,992
Accounts receivable	31,521	8,882
Prepaid expenses	-	551
	<u>281,224</u>	<u>275,425</u>
CAPITAL ASSETS (Note 3)	<u>2,566</u>	<u>7,824</u>
	<u>\$ 283,790</u>	<u>\$ 283,249</u>
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accruals (Note 5)	\$ 10,607	\$ 27,202
Wages payable	122,725	54,245
	<u>133,332</u>	<u>81,447</u>
CAUCUS SURPLUS (Note 7)	<u>150,458</u>	<u>201,802</u>
	<u>\$ 283,790</u>	<u>\$ 283,249</u>

ON BEHALF OF THE CAUCUS


_____ Member


_____ Member

See accompanying notes

NEW DEMOCRATIC PARTY CAUCUS

Statement of Operations Year Ended March 31, 2015

	2015	2014
REVENUES		
Allowances and grants	\$ 781,998	\$ 751,011
Cost recoveries	-	1,186
Interest and other	204	210
	<u>782,202</u>	<u>752,407</u>
EXPENSES		
Advertising	3,868	5,617
Amortization	5,259	5,686
Bank charges and interest	455	554
Equipment maintenance and website service	13,836	10,110
Insurance	551	551
Meetings and receptions	14,016	12,530
Office	4,027	4,898
Printing, postage and delivery	4,298	5,337
Professional fees	39,740	79,658
Telephone and communications	10,437	7,858
Travel and accommodations	16,493	10,743
Utilities	1,225	1,118
Wages and benefits	719,341	551,392
	<u>833,546</u>	<u>696,052</u>
EXCESS OF REVENUES (EXPENSES)	<u>\$ (51,344)</u>	<u>\$ 56,355</u>

See accompanying notes

NEW DEMOCRATIC PARTY CAUCUS

Statement of Changes in Net Assets

Year Ended March 31, 2015

	2015	2014
SURPLUS - BEGINNING OF YEAR	\$ 201,802	\$ 145,447
Excess of revenues (expenses)	<u>(51,344)</u>	<u>56,355</u>
SURPLUS - END OF YEAR	<u>\$ 150,458</u>	<u>\$ 201,802</u>

See accompanying notes

NEW DEMOCRATIC PARTY CAUCUS

Statement of Cash Flow Year Ended March 31, 2015

	2015	2014
OPERATING ACTIVITIES		
Excess revenues (expenses)	\$ (51,344)	\$ 56,355
Item not affecting cash:		
Amortization of capital assets	5,259	5,686
	<u>(46,085)</u>	<u>62,041</u>
Changes in non-cash working capital:		
Accounts receivable	(22,639)	1,118
Accounts payable and accruals	(16,596)	23,702
Deferred revenue	-	(325)
Prepaid expenses	551	-
Wages payable	68,480	14,348
	<u>29,796</u>	<u>38,843</u>
INCREASE (DECREASE) IN CASH FLOW	(16,289)	100,884
CASH - BEGINNING OF YEAR	265,992	165,108
CASH - END OF YEAR	\$ 249,703	\$ 265,992

See accompanying notes

NEW DEMOCRATIC PARTY CAUCUS

Notes to Financial Statements

Year Ended March 31, 2015

1. NATURE OF OPERATIONS

The Caucus office provides research, secretarial and general services for the New Democratic Party of Saskatchewan Members of the Legislative Assembly. The Caucus is a registered not-for-profit organization and is exempt from income taxes.

The Caucus receives funding from the Legislative Assembly pursuant to various directives adopted by the Legislative Assembly's Board of Internal Economy.

The Caucus year end coincides with the fiscal year end of the provincial government. In the event of a provincial election, the Caucus is dissolved the day before polling day and a new Caucus begins the day after.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets including cash and accounts receivable are reported at amortized cost.

Financial liabilities including accounts payable and accrued liabilities are measured at amortized cost.

Revenue recognition

Allowances and grants are recognized on a monthly basis per the directives of the Board of Internal Economy. Cost recoveries are recognized when services are rendered and collection is reasonably assured.

Capital assets

Capital assets are stated at cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods. One half year of amortization is taken in the year of acquisition.

Equipment	5 years	straight-line method
Computer equipment	3 years	straight-line method

NEW DEMOCRATIC PARTY CAUCUS

Notes to Financial Statements

Year Ended March 31, 2015

3. CAPITAL ASSETS

	Cost	Accumulated amortization	2015 Net book value	2014 Net book value
Equipment	\$ 3,812	\$ 3,559	\$ 253	\$ 886
Computer equipment	15,668	13,355	2,313	6,938
	<u>\$ 19,480</u>	<u>\$ 16,914</u>	<u>\$ 2,566</u>	<u>\$ 7,824</u>

4. LINE OF CREDIT

The Caucus has a line of credit of \$ 20,000 available of which no amount has been drawn upon at year end. The line of credit is secured under a general security agreement and bears interest at 2.850%.

5. ACCOUNTS PAYABLE AND ACCRUALS

In accordance with the Board of Internal Economy Directive #23 - Caucus Accountability and Disclosure, at year end, accounts payable and accrued liabilities include:

	2015	2014
Advertising	\$ 25	\$ 15
Equipment maintenance and website service	649	534
Group life benefit plan	1,370	-
Insurance	-	551
Meetings and receptions	1,398	44
Printing, postage and delivery	998	276
Professional fees	4,625	25,049
Travel and accommodations	816	-
Telephone and communications	726	733
	<u>\$ 10,607</u>	<u>\$ 27,202</u>

6. FINANCIAL INSTRUMENTS

The Caucus is exposed to various risks through its financial instruments and management is responsible to monitor, evaluate and manage these risks. The following analysis provides information about the Caucus's risk exposure and concentration as of March 31, 2015.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. As the majority of the Caucus' income is from grants, the Caucus is not exposed to significant credit risk.

(continues)

NEW DEMOCRATIC PARTY CAUCUS

Notes to Financial Statements

Year Ended March 31, 2015

6. FINANCIAL INSTRUMENTS *(continued)*

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Caucus monitors its exposure to liquidity risk through annual budgetary controls and reporting.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Caucus does not have significant exposure to interest rate risk.

7. CAUCUS SURPLUS

Board of Internal Economy Directive #23 - Caucus Accountability and Disclosure provides that within six months of polling day, surplus Caucus funds, if any, after payment of outstanding accounts shall revert to the Crown.