STANDING COMMITTEE ON CROWN AND CENTRAL AGENCIES



STATUS UPDATE GUIDE FOR OFFICIALS: PROVINCIAL AUDITOR REPORT CONSIDERATION

May 15, 2019

LEGISLATIVE ASSEMBLY OF SASKATCHEWAN

Status Update

The Standing Committee on Crown and Central Agencies (CCA) requires Crown corporations and subsidiaries complete the attached template on the status of recommendations of the Provincial Auditor.

The completed template, is to be sent to Crown Investments Corporation of Saskatchewan (CIC). CIC will compile the status updates and email them to the Procedural Services branch of the Legislative Assembly Service at committees@legassembly.sk.ca for distribution to committee members and the Provincial Auditor. The final copy must be received no later than 48 hours prior to the CCA meeting.

If the information recorded on the template changes between the time the template is due and the time of the meeting (e.g., a recommendation goes from partially implemented to implemented), the information can be clarified in the minister's opening statement.

Directions

Date of CCA Meeting Chapter number, chapter name, Provincial Auditor report volume and year

Recommendation and status at time of audit (Indicate whether new or outstanding)	Page	Current status (implemented, partially implemented, not implemented)	Actions taken to implement since audit	Planned actions for implementation	Timeline for implementation
 Indicate if recommendation is new or outstanding Cut and paste the recommendation from the report (available on the Provincial Auditor's website). Include any recommendation number, previous report/committee consideration, or status. Do not include recommendations that have been identified in the report as implemented 	##	State the current status of the recommendation.	Outline actions taken since the audit that have resulted in the recommendation being implemented.	Outline additional actions required to achieve implementation.	Timeline (e.g., by month, 20XX)

1. Complete a status update page or section for each chapter to be considered. Title each with the date of the CCA meeting, chapter number, chapter title, and year and volume of the report being considered.

2. Recommendation column:

- Indicate whether the recommendation is new or outstanding. New recommendations are bolded, numbered, and highlighted in blue in the reports of the Provincial Auditor.
- Cut and paste the recommendations from the Provincial Auditor's report into the recommendation column. Include any additional information contained in the recommendation text box (i.e. recommendation number, previous report/committee consideration, and status). Electronic versions of the reports are available at https://auditor.sk.ca/publications/public-reports
- Do not use any numbering scheme for outstanding recommendations.
- When listing an outstanding recommendation, include the bracketed supplementary information indicating the recommendation's original report and any previous committee consideration, and its status.

- If an outstanding recommendation's status is identified as implemented in the Provincial Auditor's report, it does not need to be included in the status update.
- List the recommendations in the order found in the Provincial Auditor's chapter.
- 3. Page column: List the page number where the recommendation can be found.
- 4. Current Status column: According to the Crown corporation or subsidiary's view, list the status as implemented, partially implemented, or not implemented at the time of the CCA meeting or as close to this time as possible, given the information you have available.
- 5. Actions Taken to Implement column: Briefly summarize key actions taken to implement the recommendation since the report was issued.
- 6. Planned Actions for Implementation column: For recommendations that are not fully implemented at the time of the CCA meeting, briefly summarize key actions planned to implement the recommendation.
- 7. Timeline for Implementation column: Indicate when the planned key actions will be implemented.
- 8. Email submission to CIC.
- 9. CIC will email a consolidated copy to the Procedural Services branch, Legislative Assembly Service (committees@legassembly.sk.ca). This information is to be provided no later than 48 hours prior to the CCA meeting.

Status Update Template

Date of CCA Meeting Chapter number, chapter name, Provincial Auditor report volume and year

Recommendation Indicate New/Outstanding	Page	Current Status (implemented, partially implemented, not implemented)	Actions Taken to Implement since PA Report	Planned Actions for Implementation	Timeline for Implementation