Legislative Assembly Service of Saskatchewan

Office of the Clerk

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June 2, 2020

Update to Tabling of Documents during the Sessional Period and to July 31, 2020

Please be advised that the Fourth Session of the Twenty-eighth Legislature will reconvene on Monday June 15, 2020. On that date the regular Assembly rules for the tabling of documents will again apply. Consequently, all reports must be tabled by the Minister in the Chamber during normal sitting hours.

The operation of the Legislative Assembly continues to be subject to COVID-19 public safety measures. For this reason, the regular distribution of tabled documents remains suspended and the following guidelines remain in place.

1. A letter of transmittal shall accompany the document to be tabled by the Minister that includes the usual requirement to specify under what authority the document is tabled.
2. In place of the number of copies provided for the normal distribution of reports, please continue to submit three (3) paper copies of the document to the Office of the Clerk to be used for the sessional record and the library deposit.
3. Following the end of session and the continuing uncertainty about the COVID-19 situation, the requirement for three (3) copies is continued to **Friday July 31, 2020.** A letter of transmittal shall accompany the document to be filed with the Clerk that includes the usual requirement to specify under what authority the document is filed.
4. The document will be officially recorded in the sessional record. The list of documents tabled and the assigned sessional paper number will be posted to the Assembly website in the usual manner. This process will be accomplished as soon as is practicable.
5. Ministries and agencies are requested to post documents on their respective websites as soon as possible after the report appears on the sessional paper list on the Legislative Assembly website (https://www.legassembly.sk.ca/media/1423/sessional-paper-chart-4-28.pdf).
6. Ministries and agencies should email a digital deposit copy to the Legislative Library using the following address: deposit@legassembly.sk.ca.

If you have any questions please contact Sandra Gardner at sgardner@legassembly.sk.ca.

Sincerely,

Gregory A. Putz
Clerk of the Legislative Assembly of Saskatchewan