



Procedural Clerk (Permanent, Full-time, onsite) Summary of Benefits

Salary The salary range of the **Procedural Clerk** is **\$6,131 to \$7,971** per month.

This position receives benefits similar to public service employees.

Sick leave	15 days sick leave per fiscal year (if currently employed in Executive Government, accumulated entitlements would be recognized).	
Vacation Leave	Entitlement ranges from 15 days to 30 days per fiscal year (calculation of the vacation leave entitlement will consider eligible previous public service).	
Days off	26 Earned Days Off per fiscal year (unpaid)	
Other Benefits	Public Employees Group Life Insurance Plan	▪ Basic coverage 2X annual salary ▪ Accidental death benefits of \$50,000 ▪ Optional coverage available ▪ Spouse and dependent coverage available
	Public Employees Pension Plan	▪ Employees must contribute 5% of gross salary ▪ Employer contributes 9%
	Public Employees Disability Income Plan	▪ Employer funded ▪ If disabled and claim is accepted; receive 75% of your monthly gross income
	Public Employees Dental Plan	▪ Employer funded ▪ Must serve a wait period of six continuous months. (Coverage is retroactive). ▪ No wait period if currently participating in Saskatchewan executive government dental plan. ▪ Employee, spouse and dependent children are covered. ▪ Most services are 100% reimbursement ▪ Limited orthodontic coverage
	Extended Health Care Plan	▪ Employer funded ▪ Immediate coverage ▪ Includes prescription drugs, vision care, private duty nursing, diabetic supplies, ambulance services, practitioners (chiropractors, physiotherapists, psychologists, massage therapists, acupuncturists, etc.) and out of province health coverage